

Designer

Overall Objectives

To aid the Company in the design process and help it achieve creative excellence by:

- Primarily producing design work to fulfill the expectations of the design brief.
- Articulate the design process at client presentations.
- Overseeing all internal/external processes related to approved projects.

Specific Tasks

- To produce design.
- To work to specified deadlines.
- To arrange any internal/external resources necessary to complete the work on time and collating all design work related to the project ready for presentation.
- To encourage creative thought/good practice within other members of the design team.
- To liaise with any internal/external resources related to their project ensuring the highest standard of work possible.
- When requested, to attend client presentations, production meetings and outside supplier meetings.
- To attend any internal/external meetings/tuition courses, required to improve personal development / technical knowledge.
- To attend all requested internal reviews.
- To file all completed work according to Jkr. Standard filing formats.
- To aid in the general up-keep of the studio environment.